

Joe Lombardo
Governor



Jack Robb
Director

Matthew Tuma
Deputy Director

Dean A. Hardy, Esq.
Senior Appeals Officer

**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Hearings Division

<http://hearings.nv.gov/>

Northern Nevada:
Hearing Office
1050 E. Williams St. Ste. 400
Carson City, Nevada 89701
(775) 687-8440 | Fax (775) 687-8441

Appeals Office
1050 E. William St. Ste. 450
Carson City, Nevada 89701
(775) 687-8420 | Fax (775) 687-8421

Southern Nevada:
Hearing Office
2200 S. Rancho Drive, Ste. 150
Las Vegas, Nevada 89102
(702) 486-2525 | Fax (702) 486-2879

Appeals Office
2200 S. Rancho Drive, Ste. 220
Las Vegas, Nevada 89102
(702) 486-2527 | Fax (702) 486-2555

**WORKSHOP AGENDA
DEPARTMENT OF ADMINISTRATION
HEARINGS DIVISION**

December 19, 2023, at 10:00 am

Notice: (1) Items on the Agenda may be taken out of order; (2) the Hearings Division may combine two or more Agenda items for consideration; and (3) the Hearings Division may remove an item on the Agenda at any time; (4) Comments by individuals will be limited to five minutes and comments by spokespersons for a group will be limited to ten minutes.

- I. **Call to Order.**
- II. **Public Comment.** The opportunity for public comment is reserved for any matter listed below on the Agenda as well as any matter within the jurisdiction of the Hearings Division. No action on such an item may be taken by the Hearings Division unless and until the matter has been noticed as an action item. Comment may not be restricted based upon viewpoint.
- III. **Discussion of Proposed Regulations for Electronic Filing System.** Discuss and review implementation of electronic filing system to allow parties to file and receive documents for workers' compensation appeals. The electronic filing system will help with the efficient opening of files, maintenance of file documents during a pending appeal, and closure and retention of documents as needed for subsequent litigation, if any.
 - A. Filing an appeal, opening a file.
 - B. Filing and service of evidence, motions, objections, replies, responses, briefs, and other court documents.
 - C. Closed cases (searches, requests for transcripts, etc.).
- IV. **Public Comment.** The opportunity for public comment is reserved for any matter listed above on the Agenda as well as any matter within the jurisdiction of the Hearings Division. No action on such an item may be taken by the Hearings Division unless and until the matter has been noticed as an action item. Comment may not be restricted based upon viewpoint.
- V. **Adjournment.**

Joe Lombardo
Governor



Jack Robb
Director

Matthew Tuma
Deputy Director

Dean A. Hardy, Esq.
Senior Appeals Officer

**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Northern Nevada:
Hearing Office
1050 E. Williams St. Ste. 400
Carson City, Nevada 89701
(775) 687-8440 | Fax (775) 687-8441

Appeals Office
1050 E. William St. Ste. 450
Carson City, Nevada 89701
(775) 687-8420 | Fax (775) 687-8421

Hearings Division

<http://hearings.nv.gov/>

Southern Nevada:
Hearing Office
2200 S. Rancho Drive, Ste. 150
Las Vegas, Nevada 89102
(702) 486-2525 | Fax (702) 486-2879

Appeals Office
2200 S. Rancho Drive, Ste. 220
Las Vegas, Nevada 89102
(702) 486-2527 | Fax (702) 486-2555

**DEPARTMENT OF ADMINISTRATION
HEARINGS DIVISION**

**NOTICE OF WORKSHOP TO SOLICIT COMMENTS ON
PROPOSED REGULATIONS FOR
ELECTRONIC FILING SYSTEM
AND
AGENDA**

You are hereby given notice that the Hearings Division of the Department of Administration ("Hearings Division") will conduct a workshop on December 19, 2023, at 10:00 am at 2200 S. Rancho Drive, Suite 220, Las Vegas, Nevada 89102 concerning proposed regulations for an electronic filing system. The purpose of this workshop is to receive comments from all interested persons regarding such regulations.

Members of the public may attend and participate in this meeting in the following ways:

- 1. Physical attendance at the Hearings Division office: 2200 S. Rancho Dr., Suite 220, Las Vegas, Nevada 89102 or**
- 2. Telephonic attendance by dialing +1 775-321-6111 and entering Phone conference ID: 193 416 124#**

This Notice of Workshop to Solicit Comments on proposed Regulations for Electronic Filing System has been sent to all persons on the agency's mailing list for administrative regulations and posted at the following locations:

- Hearings Division at 2200 S. Rancho Drive, Suite **220**, Las Vegas, Nevada 89102
- Hearings Division at 2200 S. Rancho Drive, Suite **150**, Las Vegas, Nevada 89102
- Hearings Division at 1050 E. William Street, Suite **400**, Carson City, Nevada 89701
- Hearings Division at 1050 E. William Street, Suite **450**, Carson City, Nevada 89701
- Hearings Division Website: <https://hearings.nv.gov/>
- Nevada Legislature's Notice Website: <https://www.leg.state.nv.us/App/Notice/A/>

The Agenda for the scheduled workshop is attached.

Date: December 19, 2023